

**J T Blair's Charity**  
**Registered Charity Number 221248**  
**Annual Report and Accounts**  
**for year ended 30 June 2019**

# Trustees' Report for the year ended 30 June 2019

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## Trustees' Report for the year ended 30 June 2019

Details of the Trustees are set out on page 5. On 20 November 2019 Mrs Catherine Biggar passed away. The Trustees were very saddened to hear this news and our thoughts are with her family and friends

### Objectives and Activities

The Charity was constituted by the amended scheme brought into effect on 27 April 1921 pursuant to the will of J T Blair. The object of the Charity is as follows:

*"For the benefit of poor persons (and particularly of the aged poor) in Manchester and Salford in such a way as the trustees consider most advantageous to the recipients."*

The main activities of the Charity are:

- to pay pensions, up to a maximum of £10 per week to eligible applicants
- to provide a befriending service to socially isolated older people living in Manchester and Salford.

### Achievements and Performance

During the year the Trustees took the decision to end their association with the Gaddum Centre with effect from 1 July 2019. Accordingly, the funding of the Befriending Service provided by the Gaddum Centre ceased.

The Trustees have determined that they are best able to fulfil their charitable objects by continuing to pay pensions to eligible people and in addition they will be providing grants to charities or voluntary organisations that provide assistance to older people who live within the 32 wards of Manchester or 20 wards of Salford. More information, including the application form and guidance notes can be found on the charities website.

### Payment of Pensions

There were 12 individuals in receipt of a pension at the beginning of July 2018 with the same number in receipt at 30 June 2019.

All beneficiaries in receipt of a pension were visited and their benefits checked to ensure that they were in receipt of their full entitlement.

### Befriending Service

The befriending service has continued to be a much-needed service. During the 12 months, the Befriending Service received many referrals for individuals in Manchester and Salford. The flow of new volunteer befriender applications was steady but lagged a little behind the high number of referrals for the Befriending Service, so that the Befriending Co-ordinator had to stop taking new referrals.

Despite this, all of the matches that were made between befrienders and befriended were beneficial to both parties, with both expressing their enjoyment of the befriending visits. The individual befriended gained a greater enjoyment of life as their mood improved with the increased social activity, and the befriender enjoyed learning about the life experience of someone with whom their companionship was making such a positive difference. According to information on their website this service continues to be provided by the Gaddum Centre.

## **Public Benefit**

The Trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and planning future activities.

## **Financial Review**

During the year the Trust received dividend income of £18,035, an increase of 2% on the prior year. In respect of charitable expenditure there was an increase in spending of £7,635. This is primarily due to legal fees incurred by the charity.

## **Investments**

The original Trust Deed, drawn up nearly 100 years ago, provides for the Trustees to make payments under various categories for the benefit of poor persons (and particularly aged poor) in Manchester and Salford in such a way as they consider most advantageous to the recipients. The Trustees believe this can be achieved better and more effectively if a total return approach to investment income and capital gain is adopted. Having regard for the history of the Charity and changes and improvements in social support for older people, the Trustees have taken the view that the limited income from the investments does not allow them to fully discharge the intentions of James Thomas Blair (the original settlor).

Accordingly, on 22 February 2017 the Trustees passed a resolution to adopt a total return approach to investments whilst preserving the Charity's permanent endowment. The relevant funds to be used as the endowment will be the historical cost of the investments as at 30 June 2016 (£416,345). This amount will be regarded as the permanently endowed portion of the fund and any capital growth after 30 June 2016 will be available to use as income and it will be increased each accounting year by a percentage equivalent to the Retail Prices Index in order to ensure the real value of the fund is maintained.

## **Reserves**

The Trustees are committed to ensuring sufficient reserves are maintained to ensure the Charity can continue to meet the needs of pensioners in line with its charitable objectives and meet costs while at the same time protecting the Charity's investments.

## **Investment Policy and Objectives**

The financial objective of the Charity is to at least maintain the real value of the assets whilst generating a sustainable return to fund the Charity's main activities. The inflation measure most relevant to the Charity's expenditure is the Retail Price Index (RPI). The Charity has approximately £460,000 of investments and these are the bulk of the Charity's assets to finance its activities.

The Charity adopts a total return approach to investment, generally the investment return from income and capital gains or losses. It is expected that if in any one year the total return is insufficient to meet the cost of the Charity's activities, in the long term that real value of the investments will be maintained. The Charity seeks to produce the best financial return within an acceptable level of risk.

## Structure, Governance and Management

**Register Charity Number:** 221248

**Trustees:** There must not be fewer than three Trustees and a maximum of seven. The quorum consists of three members. The Trustees, who are appointed for a period of 5 years are as follows:

Mr M N G Evans (Chair)	November 2016
Mrs C Biggar	May 2017
	Passed away 20 November 2019
Ms S M Adams	February 2016
Mrs S Birtles	February 2016
Mrs M-L Walker	September 2017
Mr D Smith	Appointed January 2019

New Trustees meet with the Clerk and are provided with details of their roles and responsibilities and are given appropriate training, where necessary.

**Clerk to the Trustees:** **To 30 June 2019**  
The Chief Executive of the Gaddum Centre acted as Clerk to the Trustees

**From 1 July 2019**  
Emma Willder, FCMA, CIS (Affiliated)

**Trust Administrators and Principal Address:** **To 30 June 2019**  
Gaddum Centre  
Gaddum House  
6 Great Jackson Street  
Manchester  
M15 4AX

**From 1 July 2019**  
39 Academy Way  
Lostock  
Bolton  
BL6 4GH

**Investment Advisors:** WH Ireland  
One New Bailey  
4 Stanley Street  
Salford  
M3 5JL

**Bankers:** HSBC UK  
5 Great Underbank  
Stockport  
Cheshire  
SK1 1LH

## **Trustees' responsibilities in relation to the financial statements**

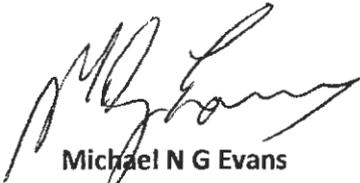
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounts Statements (UK Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the application of Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for the keeping of proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 4 December 2019 and signed on their behalf by:



**Michael N G Evans**  
Chairman

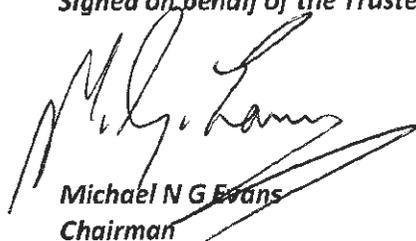
## Statement of Financial Activities for year ending 30 June 2019

	Notes	Unrestricted funds £	2019 Endowment funds £	Total funds £	Unrestricted funds £	2018 Endowment funds £	Total Funds £
<b>Income and endowments from:</b>							
Investments	2	36	18,035	<b>18,071</b>	4	17,698	<b>17,702</b>
Transfer to income	3	35,369	(35,369)	-	26,831	(26,831)	-
<b>Total</b>		<b>35,405</b>	<b>(17,334)</b>	<b>18,071</b>	<b>26,835</b>	<b>(9,133)</b>	<b>17,702</b>
<b>Expenditure on:</b>							
Costs of fundraising:							
Investment management fees	6	-	3,702	<b>3,702</b>	-	4,637	<b>4,637</b>
Charitable activities:							
Pensions and grants payable	5	7,676	-	<b>7,676</b>	5,529	-	<b>5,529</b>
Pensioner visiting and support costs	5	27,729	-	<b>27,729</b>	21,305	-	<b>21,305</b>
<b>Total</b>		<b>35,405</b>	<b>3,702</b>	<b>39,107</b>	<b>26,835</b>	<b>4,637</b>	<b>31,472</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>							
		-	(21,036)	<b>(21,036)</b>	-	(13,770)	<b>(13,770)</b>
Net gains/(losses) on investments	3	-	(19,294)	<b>(19,294)</b>	-	18,073	<b>18,073</b>
<b>Net income/(expenditure)</b>		-	<b>(40,330)</b>	<b>(40,330)</b>	-	<b>4,303</b>	<b>4,303</b>
<b>Net movement in funds</b>							
		-	(40,330)	<b>(40,330)</b>	-	<b>4,303</b>	<b>4,303</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward		-	551,671	<b>551,671</b>	-	547,368	<b>547,368</b>
<b>Total funds carried forward</b>	10	-	<b>511,341</b>	<b>511,341</b>	-	<b>551,671</b>	<b>551,671</b>

## Balance Sheet at 30 June 2019

	Notes	Unrestricted funds £	2019 Endowment funds £	Total £	Unrestricted funds £	2018 Endowment funds £	Total £
<b>Fixed assets</b>							
Investments	7	-	459,819	459,819	-	557,594	557,594
<b>Total fixed assets</b>		-	459,819	<b>459,819</b>	-	557,594	<b>557,594</b>
<b>Current assets</b>							
Cash at bank and in hand	8	30,097	51,522	81,619	13,870	(5,923)	7,947
<b>Total current assets</b>		30,097	51,522	<b>81,619</b>	13,870	(5,923)	<b>7,947</b>
Creditors: amounts falling due within one year	9	(30,097)	-	(30,097)	(13,870)	-	(13,870)
<b>Net current (liabilities)/assets</b>		-	51,522	<b>51,522</b>	-	(5,923)	<b>(5,923)</b>
<b>Total assets less current liabilities</b>		-	<b>511,341</b>	<b>511,341</b>	-	<b>551,671</b>	<b>551,671</b>
<b>Total net assets</b>		-	<b>511,341</b>	<b>511,341</b>	-	<b>551,671</b>	<b>551,671</b>
<b>Funds of the Charity</b>							
Permanent Endowment funds		-	458,933	458,933	-	445,999	445,999
Expendable Endowment funds		-	52,408	52,408	-	105,672	105,672
Unrestricted funds		-	-	-	-	-	-
<b>Total funds</b>	10	-	<b>511,341</b>	<b>511,341</b>	-	<b>551,671</b>	<b>551,671</b>

Signed on behalf of the Trustees of J T Blair's Charity on 4 December 2019



Michael N G Evans  
Chairman

## Notes to the Accounts

### 1) Accounting Policies

#### a) Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standards applicable in the Ireland Kingdom and Republic of Ireland (FRS1 102) and the Charities Act 2011.

J T Blair's Charity constitutes a public benefit entity as defined by FRS 102.

Having considered projections for income and expenditure in the next 12 months the Trustees consider that there are no material uncertainties to allow the Charity to continue as a going concern.

#### b) Fund accounting

The Charity maintains various types of funds as follows:

Unrestricted Funds: The general funds represent unrestricted income which is expendable at the discretion of the Trustees in the furtherance of the objectives of the Charity.

Endowment Funds: The endowment fund represent donations and legacies received where the donor has stipulated that the income may be used for general purposes, but the capital must be retained. The Trustees passed a resolution adopting a total return approach to the trusts investments.

#### c) Incoming Resources

All income is recognised in the Statement of Financial Activities once the Charity has entitlements to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

#### d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal and constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure directly relates to the object of the Charity.

#### e) Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the Charity is that of the volatility in equity and investment markets due to wider economic conditions, the attitude of investors to investment risk and changes in the sentiment concerning equities. In order to mitigate this risk the Charity engages professional investments advisors.

#### f) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### 2) Investment Income

	2019	2018
	£	£
Dividends - equities	18,035	17,698
Interest on cash deposits	36	4
	<u>18,071</u>	<u>17,702</u>

#### 3) Total return investment

On 22 February 2017 the Trustees excised the power granted under section 104A(2) of the Charities Act 2001. The Trustees identified the value of the gifts of permanent endowment received since inception up until 30 June 2016 which was £416,345.

Having considered their obligations under the duty of even-handedness, the Trustees made a transfer of £35,369 unapplied total return to unrestricted income funds.

The investment fund and application of total return to permanent endowment funds:	Endowment £	Unapplied Total Return £	Total £
Opening value of endowment at 1 July 2018			
Gift component of permanent endowment	445,999		445,999
Unapplied total return		105,672	105,672
<b>Total:</b>	<b>445,999</b>	<b>105,672</b>	<b>551,672</b>
Movement in unapplied total return and endowment in the year:			
Gift of Endowment Funds*	12,934	(12,934)	-
Investment return: dividends		18,035	18,035
Investment returns: realised and unrealised gains*		(19,294)	(19,294)
Less: Investment management costs (note 4)		(3,702)	(3,702)
<b>Total:</b>	<b>12,934</b>	<b>(17,896)</b>	<b>(4,962)</b>
Unapplied total return allocated to income	-	(35,369)	(32,561)
<b>Net movement in the reporting period</b>	<b>12,934</b>	<b>(53,265)</b>	<b>(40,331)</b>
Closing value of endowment at 30 June 2019			
Gift component of permanent endowment	458,933	-	458,933
Unapplied total return	-	52,408	52,408
<b>Total:</b>	<b>458,933</b>	<b>52,408</b>	<b>511,341</b>

\* The Trustees agreed to increase the permanent endowment fund each accounting year by a percentage equivalent to the Retail Prices Index (RPI) in order to ensure the real value of the fund's are maintained: This amounted to £12,934 (2.9%) in respect of the year ended 30 June 2019 (2018 - £15,082 (3.5%)).

Realised and unrealised gains and losses on investments during the year were

	2019 £	2018 £
Realised	(11,685)	-
Unrealised	(7,609)	18,073
	<b>(19,294)</b>	<b>18,073</b>

#### 4) Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below:

Cost type	Total allocated	Governance related	Other support costs	Basis of apportionment
	£	£	£	
Administration fees	2,142	814	1,328	Time
	<b>2,142</b>	<b>814</b>	<b>1,328</b>	
	<b>2019</b>	<b>2018</b>		
	£	£		
<b>Governance costs:</b>				
Independent Examiner	150	300		
Accounts preparation	-	550		
Legal Fees - constitution review	1,984	-		
Legal Fees - other	5,504	-		
Support costs (see above)	814	146		
	<b>8,452</b>	<b>996</b>		

The total support costs attributable to charitable activities is then apportioned pro rata to the total cost of each activity as shown in the table below:

	2019	2018
	£	£
Pensions and grants payable	2,120	325
Pensioner visiting and support costs	7,660	1,253
	<b>9,780</b>	<b>1,578</b>

### 5) Analysis of charitable expenditure

	Charitable activities	Support and governance costs	Total 2019	Total 2018
	£	£	£	£
Pensions and grants payable	5,556	2,120	7,676	5,529
Pensioner visiting and support costs	20,069	7,660	27,729	21,305
	<b>25,625</b>	<b>9,780</b>	<b>35,405</b>	<b>26,835</b>

### 6) Investment management costs

	2019	2018
	£	£
Brokers Fee's	3,702	4,637
	<b>3,702</b>	<b>4,637</b>

All investment management costs were attributable to endowment funds

### 7) Fixed Asset Investments

	2019	2018
	£	£
Quoted Investments:		
Market value at 1 July	557,594	539,521
Additions at cost	119,513	-
Disposals at market values	(209,679)	-
Net (loss)/profit on revaluation at 30 June	(7,609)	18,073
Market value at 30 June	<b>459,819</b>	<b>557,594</b>

All listed investments are listed on the London Stock Exchange. Investments are valued at the middle market value at the year-end as determined by the Charity's investment advisors, WH Ireland.

### 7) Fixed Asset Investments (Cont)

Holding	Description	Market Value £
5,700	JP Morgan American ORD	26,078
8,000	JP Morgan US Equity	27,208
17,519	Schroder US	24,070
16,000	Blackrock Continental Europe	24,800
13,700	Jupiter Japan	13,096
20,000	Artemis Global Income	19,336
12,500	Mellon Newton Global	22,738
20,000	BNY Mellon Newton Real	21,468
20,000	F&C Commercial Property Trust	22,360
18,119	Invesco Perpetual Corporate	36,765
29,700	J O Hambro UK equity	36,977
28,000	Threadneedle UK Equity	38,881
500	iShares Physical Metals PLC	10,871
455	Vanguard S&P	19,918
10,000	Juniper Asian Income	14,098
4,675	Fundsmith Equity Fund	19,774
18,000	VT Gravis Infrastructure Inc	19,763
28,700	M+G Inv Funds 3	11,893
11,300	Royal London Corp Bond	11,899
4,700	L F Lingem Training	15,931
11,650	Franklin Templeton UK Mid Cap	21,895
		<b>459,819</b>

### 8) Cash and cash equivalents

	2019 £	2018 £
Cash at bank	1,322	-
Cash held by investment manager	80,296	7,947
	<b>81,619</b>	<b>7,947</b>

## 9) Analysis of current liabilities

<b>Creditors under 1 year</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Accruals	30,097	13,870
<b>Total</b>	<b>30,097</b>	<b>13,870</b>

## 10) Assets represented by each fund

	<b>Unrestricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
	<b>2019</b>	<b>2019</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Investments	-	459,819	459,819	557,594
Net current (liabilities)/assets	-	51,522	51,522	(5,923)
<b>Total</b>	<b>-</b>	<b>511,341</b>	<b>511,341</b>	<b>551,671</b>

## 11) Related party transactions and Trustees' expenses and remuneration

The Trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2018: £nil). No Trustees, or person related or connected by business to them has received any payments or other benefits from the Trust during the year. The Trust does not have any employees.

## Independent examiner's report to the Trustees of J T Blair's Charity

I report to the Trustees on my examination of the accounts of J T Blair's Charity (the Charity) for the year ended 30 June 2019.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Teresa Fennell, ACMA  
**It Doesn't Have to Cost the Earth Ltd**  
47 St Dunstons Close, Worcester, WR5 2AJ

Date: 29/11/19.